File: BBC/BBE

## TERMINATION OF OFFICE AND UNEXPIRED TERM FULFILLMENT

A current School Committee member terminates his/her duties upon the qualification of the newly elected or appointed member to the School Committee.

A vacancy on the School Committee may occur for a number of reasons, including but not limited to failure of a town meeting to elect a member, resignation, moving out-of-town, vacating the office, death, or removal from office.

- a. Resignation from the School Committee is by letter to the Town Clerk. It is the duty of the Town Clerk to inform the remaining School Committee members as well as the executive officers of the town of the receipt of a resignation.
- b. If there is a vacancy on the School Committee, the remaining members will give written notice thereof, within one month of said vacancy, to the Board of Selectmen, who, with the remaining members shall, after one week's notice, fill such vacancy by ballot roll call at a joint meeting. The Selectman shall fill such vacancy if the School Committee fails to give notice within the time as specified. A majority of the officers entitled to vote shall be necessary for such election.
- c. A person who has been appointed to fill a vacancy in the membership of the School Committee terminates his/her duties at the time of the next annual town election, at which time a member will be elected to serve the remainder of the term, if any.

If a School Committee member serves as a consequence of a vote by the town to increase the membership on the School Committee, s/he will terminate his/her duties according to the tenure of the class to which s/he was chosen; that is, a member chosen to one, two, or three-year class terminates his/her duties at the end of one, two, or three years respectively.

Revised: October 7, 2014

SOURCE: MASC

LEGAL REFS.: M.G.L. 41:2, 41:109, 41:11

Town of Mansfield Charter